

## HELMINGHAM PARISH COUNCIL BUDGET FORECAST FOR 2016 - 2017

Reference:

- A. Accounts\Budget 2016-17\Helm Budget 2016-17 draft 0-02.xls, Sheet Budget 2016-17.

### INTRODUCTION

#### Objectives

This document is intended to assist the Council to assess the anticipated expenditure and the resulting precept requirement for the next financial year (2016/17), which will need to be requested of MSDC by 31 January 2016.

#### Overview

The four tables in this document show a comparison between the budgets for the last 2 full years (2013/14 and 2014/15), the current year (2015/16) and the anticipated budget for next year (2016/17). The expenditure figures shown for the current year are shown as actual figures up to date as at 31 Oct 2015, with expenditure forecast for the rest of the year shown in a separate column, highlighted in italics.

Pages 2 to 6 of this document contain the following tables with explanatory notes:

- Table 1: Expenditure against main headings.
- Table 2: Precept and other income.
- Table 3: Reserves.
- Table 4: Summary of Figures from Tables 1 to 3 showing the impact of different precept amounts on the reserves forecast for the end of 2016/17.

### Other Considerations

#### Clerk's Working Hours and Salary

The Council authorised that the clerk's working hours per month be doubled from 5 hours to 10 hours to cope with the growth in workload imposed by government legislation over the last few years. This increases the Council's annual salary costs from £516.78 to £1,033.56 for the current year. A further possible 2% pay rate has been assumed for budgetary purposes, taking the total salary for 2016/17 to £1,054.00.

#### S137 Donations

For the purposes of this budget it has been assumed that the Council may choose to leave the S137 expenditure on charity donations in 2015/16 unchanged at £200.00 (which excludes the donation to Stevie Sonlight's in memory of Keith Gardiner).

#### Audit Fees

For the last few years Helmingham has benefited from there being no charge for external audit for councils with a small turnover, however, audit arrangements for small authorities will change from 2017/18, when Helmingham will not have to submit a return for audit by a centrally appointed external auditor, but will still have to complete a return and appoint an external auditor in case of queries from electors. Councils may make use of a new Smaller Authority Audit Appointment Authority being set up by NALC or opt out (no later than 31 January 2016) and appoint an external auditor themselves. Either approach will involve additional audit costs. The fee for the new authority is likely to be £100 (payable next year) for a five year period. This sum has been added to the audit expenditure in table 1.

#### Localisation of Council Tax

For the last few years central Government has provided a grant to District Councils to offset the impact of the reduction in the number of households paying towards parish precepts due to changes in the way that council tax benefits are paid to pensioners and others on benefits. MSDC has passed this grant to parish councils in full, but the grant which was £163 in 2013/14, was being phased out over several years. It was £92.83 for the current year and is due to disappear entirely in 2017/18. It is understood that it will be £46.42 for 2016/17.

### **Use of Earmarked Reserve**

In the last budget £400 of the general reserve was earmarked for purchase and installation of a replacement notice board in case the current one could not be repaired or restored. However, now that the existing notice board has been refurbished by the Helmingham Estate it is proposed to return this entire sum to the general reserve.

### **Recommended Reserve**

The Council are reminded that the recommended minimum general reserve should be 50% of the annual precept. The general reserve had returned to almost this minimum following the increase in precept requested by the Council in 2012/13 having fallen to only 14.5% of precept at the start of 2013/14. However, the increase in the clerk's working hours has increased annual Council expenditure by 24%. As a result the general reserve is predicted to drop to £526.79 or 27.7% of the precept by the end of the current financial year. This will rise to £926.79 or 48.8% of the current precept if the £400 currently earmarked for a new notice board is returned to the general reserve but will have dropped to £662.09 or 34.8% of the precept by the end of the next financial year if next year's precept is left unchanged.

### **Excessive Increase Referendums**

For the last few years the government has also been threatening to introduce an "Excessive Council Tax increase" trigger, which could trigger a referendum if the amount paid by households towards the precept increases significantly. If this measure is introduced the "offending" council would have to pay the cost of the referendum, further increasing the drain on council finances.

## **ACTIONS**

The Council are requested to:

- Review the predicted expenditure and income for the remainder of this year and for the next financial year, as shown in tables 1 and 2, in order to:
  - Ensure that no expenditure has been omitted or unnecessary items included.
  - Agree or identify amendments to the use of an inflation rate of 2%.
  - Agree or identify amendments to the miscellaneous income forecast for 2016/17.
- Review the General and Earmarked Reserves shown in table 3 and confirm whether the £400 earmarked for a new notice board can be returned to general reserves.
- Review the precept options for 2016/17 shown in columns (f) to (h) of table 4 and the resulting impact on reserves at the end of the 2016/17 financial year. Obviously any changes to forecast expenditure or increases in reserves identified by the Council will affect the impact of precept options.

## **CONCLUSIONS**

The increase in precept agreed for 2012/13 and maintained since then is predicted to result in an end of year general reserve of almost £662.09 (34.8% of precept) at the end of March 2017, with no earmarked reserves if the precept is left unchanged. The current precept of £1,900 will result in an annual deficit of £264.70, which is unsustainable, even if all charitable donations are discontinued. A precept increase of £300 would still produce a small deficit of £18.28, while an increase of £500 would produce a surplus of 181.72.

The general reserve will be £1,108.51 (46.2% of precept) at the end of 2016/17 if the precept is increased by £500.00 to £2,400.00.

## **RECOMMENDATIONS**

Provided that the Council accept the expenditure and income forecasts in this document as both reasonable and complete, it is recommended that the Council:

- Authorise the transfer of the £400 earmarked reserve to general reserves, since a replacement notice board is no longer required in the immediate future.
- Increase the precept for 2016/17 by £500.00 to £2,400.00 (an increase of 16%).

**TABLE 1: EXPENDITURE**

Table 1 shows the budgets and actual expenditure for the years 2013/14 and 2014/15 together with the budget, actual and predicted expenditure for the current year 2015/16. Column (k) shows the proposed budget for 2016/17.

The last four rows of the table show the overrun or under spend against the budget for each year together with the percentage increase in budget & expenditure against the previous year.

Budget 2016-17 Table 1: Helmingham PC Expenditure			2013/14		2014/15		2015/16			2016/17	See Note
			Budget	Actual	Budget	Actual	Budget	To Date <sup>(2)</sup> First 7 Months	Last 5 Months to Yr End <sup>(3)</sup>	Total Predicted Spend	
Serial	Description	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)
1.00	Insurance	£ 289.00	£ 254.13	£ 262.00	£ 254.14	£ 254.14	£ 254.14	£ -	£ 254.14	£ 254.14	(3)
1.01	Audit Fees	£ 97.00	£ 35.00	£ 36.00	£ 35.00	£ 36.00	£ -	£ 42.00	£ 42.00	£ 143.00	(1), (9)
1.02	S 137	£ 125.00	£ 150.00	£ 150.00	£ 200.00	£ 200.00	£ 125.00	£ 125.00	£ 250.00	£ 200.00	(2)
1.03	Grass Cutting	£ 125.00	£ 125.00	£ 125.00	£ 125.00	£ 125.00	£ 125.00	£ -	£ 125.00	£ 125.00	(3)
1.04	Training	£ -	£ -	£ -		£ -	£ -	£ 54.00	£ 54.00	£ -	(4)
1.05	Clerk's Salary	£ 515.00	£ 505.68	£ 510.00	£ 511.60	£ 515.00	£ 516.78	£ 516.79	£ 1,033.57	£ 1,054.00	(5)
1.06	Clerk's Expenses	£ 282.00	£ 321.51	£ 309.00	£ 325.06	£ 300.00	£ 136.05	£ 138.00	£ 274.05	£ 300.00	(6)
1.07	Suffolk ACRE Subscription	£ 26.00	£ -	£ 37.00	£ 30.00	£ 31.00	£ 30.00	£ -	£ 30.00	£ 31.00	(1)
1.08	SALC Subscription	£ 117.00	£ 117.00	£ 121.00	£ 120.00	£ 124.00	£ 123.00	£ -	£ 123.00	£ 126.00	(1)
1.09	Election Expenses	£ -	£ -	£ -	£ -	£ 87.00	£ 87.50	£ -	£ 87.50	£ -	(7)
1.10	Hall Hire <sup>(1)</sup>	£ 16.00	£ 20.00	£ 16.00	£ -	£ 20.00	£ -	£ -	£ -	£ 20.00	(3)
1.11	HMRC/PAYE Agent Fee	£ 28.00	£ 28.00	£ 29.00	£ 28.00	£ 29.00	£ 28.00	£ -	£ 28.00	£ 29.00	(1)
1.12	Replacement Notice Board					£ 400.00	£ -	£ -	£ -	£ -	(8)
1.20	<b>Totals</b>	<b>£ 1,620.00</b>	<b>£ 1,556.32</b>	<b>£ 1,595.00</b>	<b>£ 1,628.80</b>	<b>£ 2,121.14</b>	<b>£ 1,425.47</b>	<b>£ 875.79</b>	<b>£ 2,301.26</b>	<b>£ 2,282.14</b>	
2.00	Analysis	Overrun			£ 33.80				£ 180.12		
2.01		Underspend		£ 63.68							
2.02		Budget Increase for Year	9%		-2%		31%				8%
2.03		Expenditure Increase for Year								48%	

**Notes:**

- (1) Increase based on an assumed inflation rate of 2.0%.
- (2) Leaves S137 charitable donations for 2016/17 unchanged from those made in 2014/15.
- (3) Annual churchyard maintenance donation and hall hire budget unchanged from the current year.
- (4) No training expenditure planned for 2016/17.
- (5) Based on current hours (as increased this year) and possible salary increase in hourly rate of 2.0%.
- (6) Estimated expenditure for mileage on PC business and liaison meetings plus £3.00 per week office expenses (authorised in October 2011).
- (7) No contested election expected during 2016/17.
- (8) Possible replacement of Parish notice board budgeted for in 2015/16, but no longer required.
- (9) Inflation increase of 2% for internal audit fee plus initial £100 external auditor fee for 5 years under new external audit regulations.

**INCOME & RESERVES**

**Table 2: Income**

Income (excluding the precept) for 2016/17 in table 2 below has been based on income for the current year with the additional assumptions that:

- Bank interest will be negligible for the foreseeable future.
- Estimates of VAT refunds are based on the estimated VAT expenditure for this year (2015/16). This is now limited to the VAT component on mileage claims since office supplies are included in the weekly office expenses payment to the clerk, Community Action Suffolk membership(new this year) and the SALC web training fee. No other expenditure incurred VAT.
- MSDC will pass on the discretionary grant from central government to offset the reduction in houses paying council tax due to changes in the way that council tax benefits are paid. The grant is expected to be £46.42 for 2016/17 and will be phased out entirely in 2017/18, when no grant will be paid by central government.

Budget 2016-17 Table 2: Helmingham PC Income			2013/14		2014/15		2015/16			2016/17
			Budget	Actual	Budget	Actual	Budget	To Date First 7 Months	Last 5 Months to Year End	Total Predicted Income
Serial	Description	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
1.00	Training Bursery	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
1.01	Bank Interest	£ -	£ -	£ -		£ -	£ -	£ -	£ -	£ -
1.02	VAT Reclaim	£ 15.00	£ 15.93	£ 5.27	£ 12.60	£ 5.00	£ -	£ 14.84	£ 14.84	£ 17.44
1.03	MSDC Discretionary Grant		£ 163.00	£ 122.50	£ 139.25	£ 100.00	£ 92.83	£ -	£ 92.83	£ 46.42
1.10	Gross Misc Income	£ 15.00	£ 178.93	£ 127.77	£ 151.85	£ 105.00	£ 92.83	£ 14.84	£ 107.67	£ 63.86
2.00	<b>Precept</b>	£ 1,900.00		£ 1,900.00		£ 1,900.00				

**Table 3: Reserves**

Reserves held by the parish are shown in table 3 below.

The Council Meeting on 4 November 2013 approved earmarking part of the reserve for the possible purchase of a new, maintenance free notice board at some time in the next few years. A brief investigation indicates that aluminium framed, maintenance-free notice boards cost in excess of £350-£400 and the reserve earmarked for replacing the notice board was increased to £400.00 in the budget for the current year. However, as the existing notice board has now been stained and refurbished, it is recommended that this is no longer required and the £400.00 should be returned to the General Reserve.

The last row shows the General Reserve at the start and end of each year as a percentage of the precept (the main income) for that year. It is generally recommended that Parish Councils hold a General Reserve of between 50 and 100% of their main income.

Budget 2016-17 Table 3: Helmingham PC Reserves		2013/14		2014/15		2015/16		20016/17
		Start of Year	End of Year	Start of Year	End of Year	Start of Year	Estimated End of Year	Predicted Start of Year
Serial	Description	(c)	(d)	(e)	(f)	(g)	(h)	(i)
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)
1.00	Earmarked	Notice Board (Target £400)		£ 300.00	£ 300.00	£ 400.00	£ 400.00	£ -
1.01		Earmarked 2	£ -	£ -	£ -	£ -	£ -	£ -
1.02		Earmarked 3	£ -	£ -	£ -	£ -	£ -	£ -
1.10		<b>Total Earmarked</b>	£ -	£ -	£ 300.00	£ 300.00	£ 400.00	£ 400.00
2.00	<b>General</b>	£ 274.72	£ 797.33	£ 497.33	£ 920.38	£ 820.38	£ 526.79	£ 926.79
2.01	General as % of Precept	14.5%	42.0%	26.2%	48.4%	43.2%	27.7%	48.8%

The Helmingham Parish Council General Reserve had been in steady decline since the start of 2010/11 and had fallen to £274.72 at the end of 2012/13 due primarily to the unbudgeted, one-off, £500.00 cost of replacing the bus shelter roof (which was subsidised by the Helmingham Estate) despite the precept being increased to £1,900.00 that year.

At the end of this financial year the General Reserve is predicted to have dropped from £820.38 to 526.79 (27.7% of precept) at the end of the current year due to the increase cost of additional clerk working hours. This will increase to £926.79 or 48.8% of precept if the £400 earmarked for the replacement notice board is returned to the General Reserve.

## SUMMARY & RECOMMENDATIONS

Table 4: Budget Summary

Budget 2016-17 Table 4: Helmingham PC Budget Summary		2013/14	2014/15	2015/16 Predicted	2016/17 Predicted		
Serial	Description				Precept Option 1: No Change	Precept Option 2: Increase by £300	Precept Option 3: Increased by £500
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
1.00	<b>START of YEAR</b>						
1.01	General Reserves	£ 274.72	£ 497.33	£ 820.38	£ 926.79	£ 926.79	£ 926.79
1.02	Earmarked Reserves	£ -	£ 300.00	£ 400.00	£ -	£ -	£ -
1.10	<b>Total Reserves</b>	<b>£ 274.72</b>	<b>£ 797.33</b>	<b>£ 1,220.38</b>	<b>£ 926.79</b>	<b>£ 926.79</b>	<b>£ 926.79</b>
2.00	<b>INCOME &amp; EXPENDITURE</b>						
2.01	Income, excl Precept	£ 178.93	£ 151.85	£ 107.67	£ 63.86	£ 63.86	£ 63.86
2.02	Precept	£ 1,900.00	£ 1,900.00	£ 1,900.00	£ 1,900.00	£ 2,200.00	£ 2,400.00
2.10	<b>Total Income</b>	<b>£ 2,078.93</b>	<b>£ 2,051.85</b>	<b>£ 2,007.67</b>	<b>£ 1,963.86</b>	<b>£ 2,263.86</b>	<b>£ 2,463.86</b>
2.20	<b>Expenditure</b>	<b>£ 1,556.32</b>	<b>£ 1,628.80</b>	<b>£ 2,301.26</b>	<b>£ 2,282.14</b>	<b>£ 2,282.14</b>	<b>£ 2,282.14</b>
2.30	Surplus	<b>£ 522.61</b>	<b>£ 423.05</b>				<b>£ 181.72</b>
2.31	Deficit			<b>£ 293.59</b>	<b>£ 318.28</b>	<b>£ 18.28</b>	
3.00	<b>END of YEAR</b>						
3.01	General Reserves	£ 797.33	£ 920.38	£ 526.79	£ 608.51	£ 908.51	£ 1,108.51
3.02	Earmarked Reserves	£ -	£ 300.00	£ 400.00	£ -	£ -	£ -
3.10	<b>Total Reserves</b>	<b>£ 797.33</b>	<b>£ 1,220.38</b>	<b>£ 926.79</b>	<b>£ 608.51</b>	<b>£ 908.51</b>	<b>£ 1,108.51</b>
3.11	General Res as % of Precept	42.0%	48.4%	27.7%	32.0%	41.3%	46.2%
4.00	<b>Percentage Precept Increase</b>		0%	0%	0%	16%	26.0%

Table 4 summarises the figures from the previous 3 tables and shows 3 options for maintaining or increasing the precept (shown in shaded cells in row 2.02) and showing the impact on the General Reserves at the end of 2015/16 in row 3.01 for consideration by the Council.

Rows 2.30 and 2.31 show the surplus (or deficit) of income over expenditure for each year and each precept option for 2016/17.

Based on the forecast total expenditure of £2,282.14 for 2016/17, the General Reserve must be increased to avoid a deficit and a further decline in the General Reserve.

The smaller precept increase of £300 will still produce a small deficit next year so an increase of £400 or £500 is needed to produce a small surplus and avoid dipping into the General Reserve if there is any unexpected expenditure during the next few years.

The risk remains that central government might introduce automatic parish referendums if precepts are increased in the future years.

### Recommendation

It is recommended that the Council increase the precept by £500.00 to £2,400.00 for 2016/17 (an increase of 26%) provided that the Council:

- Accept the expenditure forecast for 2016/17 shown in table 1.
- Does not plan any projects over the next year or following few years that would require a larger build up in reserves.

**ANNEX A: SUMMARY OF BUDGETING TABLES FOR 2016-17**

Budget 2016-17 Table 1: Helmingham PC Expenditure		2013/14		2014/15		2015/16			2016/17	See Note (l)	
Serial	Description	Budget	Actual	Budget	Actual	Budget	To Date <sup>(2)</sup> First 7 Months	Last 5 Months to Yr End <sup>(3)</sup>	Total Predicted Spend		Budget
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)		(k)
1.00	Insurance	£ 289.00	£ 254.13	£ 262.00	£ 254.14	£ 254.14	£ 254.14	£ -	£ 254.14	£ 254.14	(3)
1.01	Audit Fees	£ 97.00	£ 35.00	£ 36.00	£ 35.00	£ 36.00	£ -	£ 42.00	£ 42.00	£ 143.00	(1), (9)
1.02	S 137	£ 125.00	£ 150.00	£ 150.00	£ 200.00	£ 200.00	£ 125.00	£ 125.00	£ 250.00	£ 200.00	(2)
1.03	Grass Cutting	£ 125.00	£ 125.00	£ 125.00	£ 125.00	£ 125.00	£ 125.00	£ -	£ 125.00	£ 125.00	(3)
1.04	Training	£ -	£ -	£ -	£ -	£ -	£ -	£ 54.00	£ 54.00	£ -	(4)
1.05	Clerk's Salary	£ 515.00	£ 505.68	£ 510.00	£ 511.60	£ 515.00	£ 516.78	£ 516.79	£ 1,033.57	£ 1,054.00	(5)
1.06	Clerk's Expenses	£ 282.00	£ 321.51	£ 309.00	£ 325.06	£ 300.00	£ 136.05	£ 138.00	£ 274.05	£ 300.00	(6)
1.07	Suffolk ACRE Subscription	£ 26.00	£ -	£ 37.00	£ 30.00	£ 31.00	£ 30.00	£ -	£ 30.00	£ 31.00	(1)
1.08	SALC Subscription	£ 117.00	£ 117.00	£ 121.00	£ 120.00	£ 124.00	£ 123.00	£ -	£ 123.00	£ 126.00	(1)
1.09	Election Expenses	£ -	£ -	£ -	£ -	£ 87.00	£ 87.50	£ -	£ 87.50	£ -	(7)
1.10	Hall Hire <sup>(1)</sup>	£ 16.00	£ 20.00	£ 16.00	£ -	£ 20.00	£ -	£ -	£ -	£ 20.00	(3)
1.11	HMRC/PAYE Agent Fee	£ 28.00	£ 28.00	£ 29.00	£ 28.00	£ 29.00	£ 28.00	£ -	£ 28.00	£ 29.00	(1)
1.12	Replacement Notice Board	£ -	£ -	£ -	£ -	£ 400.00	£ -	£ -	£ -	£ -	(8)
1.20	<b>Totals</b>	<b>£ 1,620.00</b>	<b>£ 1,556.32</b>	<b>£ 1,595.00</b>	<b>£ 1,628.80</b>	<b>£ 2,121.14</b>	<b>£ 1,425.47</b>	<b>£ 875.79</b>	<b>£ 2,301.26</b>	<b>£ 2,282.14</b>	
2.00	<b>Analysis</b>										
2.01	Overrun				£ 33.80				£ 180.12		
2.02	Underspend		£ 63.68								
2.03	Budget Increase for Year	9%		-2%		31%				8%	
2.03	Expenditure Increase for Year								48%		

Budget 2016-17 Table 2: Helmingham PC Income		2013/14		2014/15		2015/16			2016/17	
Serial	Description	Budget	Actual	Budget	Actual	Budget	To Date First 7 Months	Last 5 Months to Year End	Total Predicted Income	Budget
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
1.00	Training Bursery	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
1.01	Bank Interest	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
1.02	VAT Reclaim	£ 15.00	£ 15.93	£ 5.27	£ 12.60	£ 5.00	£ -	£ 14.84	£ 14.84	£ 17.44
1.03	Misc Items MSDC Discretionary Grant		£ 163.00	£ 122.50	£ 139.25	£ 100.00	£ 92.83	£ -	£ 92.83	£ 46.42
1.10	Gross Misc Income	£ 15.00	£ 178.93	£ 127.77	£ 151.85	£ 105.00	£ 92.83	£ 14.84	£ 107.67	£ 63.86
2.00	<b>Precept</b>	<b>£ 1,900.00</b>		<b>£ 1,900.00</b>		<b>£ 1,900.00</b>				

Budget 2016-17 Table 3: Helmingham PC Reserves		2013/14		2014/15		2015/16		20016/17
Serial	Description	Start of Year	End of Year	Start of Year	End of Year	Start of Year	Estimated End of Year	Predicted Start of Year
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)
1.00	Ear mark'd Notice Board (Target £400)			£ 300.00	£ 300.00	£ 400.00	£ 400.00	£ -
1.01	Earmarked 2	£ -	£ -	£ -	£ -	£ -	£ -	£ -
1.02	Earmarked 3	£ -	£ -	£ -	£ -	£ -	£ -	£ -
1.10	<b>Total Earmarked</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 300.00</b>	<b>£ 300.00</b>	<b>£ 400.00</b>	<b>£ 400.00</b>	<b>£ -</b>
2.00	<b>General</b>	<b>£ 274.72</b>	<b>£ 797.33</b>	<b>£ 497.33</b>	<b>£ 920.38</b>	<b>£ 820.38</b>	<b>£ 526.79</b>	<b>£ 926.79</b>
2.01	General as % of Precept	14.5%	42.0%	26.2%	48.4%	43.2%	27.7%	48.8%

Budget 2016-17 Table 4: Helmingham PC Budget Summary		2013/14	2014/15	2015/16 Predicted	2016/17 Predicted		
Serial	Description				Precept Option 1: No Change	Precept Option 2: Increase by £300	Precept Option 3: Increased by £500
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
1.00	<b>START of YEAR</b>						
1.01	General Reserves	£ 274.72	£ 497.33	£ 820.38	£ 926.79	£ 926.79	£ 926.79
1.02	Earmarked Reserves	£ -	£ 300.00	£ 400.00	£ -	£ -	£ -
1.10	<b>Total Reserves</b>	<b>£ 274.72</b>	<b>£ 797.33</b>	<b>£ 1,220.38</b>	<b>£ 926.79</b>	<b>£ 926.79</b>	<b>£ 926.79</b>
2.00	<b>INCOME &amp; EXPENDITURE</b>						
2.01	Income, excl Precept	£ 178.93	£ 151.85	£ 107.67	£ 63.86	£ 63.86	£ 63.86
2.02	Precept	£ 1,900.00	£ 1,900.00	£ 1,900.00	£ 1,900.00	£ 2,200.00	£ 2,400.00
2.10	<b>Total Income</b>	<b>£ 2,078.93</b>	<b>£ 2,051.85</b>	<b>£ 2,007.67</b>	<b>£ 1,963.86</b>	<b>£ 2,263.86</b>	<b>£ 2,463.86</b>
2.20	Expenditure	£ 1,556.32	£ 1,628.80	£ 2,301.26	£ 2,282.14	£ 2,282.14	£ 2,282.14
2.30	Surplus	£ 522.61	£ 423.05				£ 181.72
2.31	Deficit			£ 293.59	£ 318.28	£ 18.28	
3.00	<b>END of YEAR</b>						
3.01	General Reserves	£ 797.33	£ 920.38	£ 526.79	£ 608.51	£ 908.51	£ 1,108.51
3.02	Earmarked Reserves	£ -	£ 300.00	£ 400.00	£ -	£ -	£ -
3.10	<b>Total Reserves</b>	<b>£ 797.33</b>	<b>£ 1,220.38</b>	<b>£ 926.79</b>	<b>£ 608.51</b>	<b>£ 908.51</b>	<b>£ 1,108.51</b>
3.11	General Res as % of Precept	42.0%	48.4%	27.7%	32.0%	41.3%	46.2%
4.00	<b>Percentage Precept Increase</b>		0%	0%	0%	16%	26.0%

Notes

- based on 2% inflation
- allowing same charity donations as spent in 2014/15
- unchanged from last budget
- none planned or budgeted for
- based on current payments and hours for full 12 months as authorised this year + 2% increase in anticipation of possible pay negotiations.
- estimated mileage + £3.00 per week office expenses.
- no election expected during the year.
- budgeted for in 2015/16 but no longer required.
- Additional £100 added to inflation increase for internal auditor estimated fee for 5 year period for external auditor under new regulations